

# The Institution of Engineers (India)



Established : 1920; Incorporated by Royal Charter 1935

An ISO 9001:2015 Certified Organisation

8 GOKHALE ROAD, KOLKATA 700 020

Phone : (91) (033) 40106251/224/225; e-mail : membership@ieindia.org

## **PRIVILEGES OF INSTITUTIONAL MEMBERS**

1. IEI has forged partnership with the globally renowned journal publishing house: SPRINGER. Institutional Members are entitled to enjoy free e-access to IEI Journals by logging in through www.ieindia.org
2. Institutional Members may avail the opportunity for R&D grant from IEI.
3. Library Cards of IEI libraries without payment of any fees, (Security deposit however, is applicable);
4. Participation of two representatives of Institutional Member in International activities organized by IEI across the country at a concession of 50% in Registration fee.
5. Participation of Deputed Staff (both Engineering and Managerial) in Seminars/Symposia/Workshops at a concessional rate as offered to regular Corporate Members.
6. Technical collaboration and sponsorship for arranging technical seminars/ symposia/ workshops etc.
  - a) The minimum number of fresh membership enrolments from the Institutional Members during the same Financial Year should be 50 out of which at least 40 should be Student Members (SMIE) till the date of application for the grant of technical activity.

OR

  - b) The minimum number of fresh student chapter members enrolled from the Institutional Members during the same financial year should be 100 till the date of application for the grant of technical activity
7. Concession in the rate for advertisement in the Institution Publication provided these are sent directly to the Institution.
8. Use of Institution Premises for Technical / Academic purpose on payment of fee to be fixed by the State / Local Centre.
9. Facility of IEI guest room accommodation to Managerial / Technical Staff at rates fixed by the State / Local Centre.
10. 50% concession is available in entrance fee of AMIE if the application reaches IEI headquarters within one year from the year of passing provided he/she pass out from college that is Institutional Member of IEI and was the Student Member (SMIE) of The Institution of Engineers (India).
11. Institutional Members (IM) who make more than 100 Student Members (SMIE) or more than 100 Associate Members (AMIE) of IEI in the current financial year, then a 10% grant of total fees of SMIE or AMIE will be given for organising Seminar/ Conference/ Symposium/ Workshop/ R&D grant. The same benefit may be allowed to that IM multiple times for fresh 100+ SMIE or fresh 100+ AMIE in the next financial year.

## IMPORTANT INFORMATION AND INSTRUCTIONS

### 1.0 ELIGIBILITY :

The Council of The Institution of Engineers (India) may, at its discretion, attach to the Institution as an Institutional Member any Public or Local Body, Registered Company or Firm, or an individual who may desire to be so attached.

### 2.0 FEE PAYABLE ALONG WITH APPLICATION :

Fee for Applicants India & Nepal (₹)	Fee for Applicants from SAARC Countries (US \$)	Fee for Applicants from any other Countries (US \$)
2.5 lacs + 18% GST = 2.95 lacs	5000	10000

Institutional Membership (IM) against this fee will be valid for life and no annual subscription will be required to pay in future.

### DETAILS OF PAYMENT

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of The Institution of Engineers (India) payable at Kolkata.

Draft or Cheque No:  of Amount (₹/\$)  Date

- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

**The Deputy Director (Membership)**  
**The Institution of Engineers (India)**  
**8 Gokhale Road**  
**Kolkata 700020**

### 3.0 ACKNOWLEDGEMENT FOR RECEIPT OF PAYMENT :

*Through IVRS:*

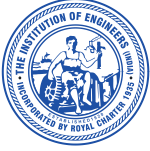
Receipt of money may be ascertained through our Interactive Voice Response System (IVRS). To receive the acknowledgement, applicant should dial **(033) 40155400** and follow the instructions as sounded by the system.

### 4.0 INTIMATION OF THE STATUS OF APPLICATION :

The processing of application for enrolment normally takes one month time after receipt of the application. The list of Institutional Member is available at our website [www.ieindia.org](http://www.ieindia.org). To know the membership number of Institutional Membership (after allowing the usual processing period) please visit [www.ieindia.org](http://www.ieindia.org) and click on the Institutional Member under 'Membership' tab on the home page. In case of further query/clarification, applicant may feel free to contact the Membership Department in the headquarters through the email ID: [membership@ieindia.org](mailto:membership@ieindia.org). Please quote the phone number of the contact person and DD number of remittance in all such communication.

### 5.0 OTHER INFORMATION :

- It is advisable to keep the photo copies of the filled in application form along with the demand draft and documents attached therewith for information and future reference.
- Complete application form duly signed by the contact official/authorised person should be sent to the headquarters of the Institution at 8 Gokhale Road, Kolkata 700020.
- Post enrolment documents viz. Letter of Election, IM Certificate, Money Receipt etc. will be sent to the designated contact official/authorised person as mentioned in the IM application form.
- No request for change in name is entertained after election.
- Final decision on every application rests with the Council of IEI only. The decision is final and binding on the applicant.



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# IM

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## Details of Applicant for Institutional Membership :-

Name of the organistaion/institute : \_\_\_\_\_  
(in capital letter)

Address : \_\_\_\_\_

State: \_\_\_\_\_ \*Pincode :

## Details of Contact official/authorised person :-

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Tel (O) : \_\_\_\_\_ GST No. of Institute

\*E-mail : \_\_\_\_\_ \*Mobile : \_\_\_\_\_

\*Alternate E-mail : \_\_\_\_\_

*\*mandatory field*

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Draft or Cheque No:       of Amount (₹/\$)       Date

- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

**The Deputy Director (Membership)**  
**The Institution of Engineers (India)**  
**8 Gokhale Road, Kolkata 700020**

We desire to be attached as Institutional Member of the Institution of Engineers (India), in accordance with the Charter of Incorporation and the Bye-laws as they now stand or as they may hereafter be legally altered.

Date : \_\_\_\_\_

Signature and stamp of Contact  
official/authorised person

### FOR OFFICE USE ONLY

Membership No. \_\_\_\_\_

D. O. E. \_\_\_\_\_

Barcode