



# The Institution of Engineers (India)

# M

An ISO 9001:2015 Certified Organisation  
8 GOKHALE ROAD, KOLKATA 700 020

## Application for Membership (MIE)

For Office Use only

Name : \_\_\_\_\_  
Last Name Remaining Name

In Capitals (As indicated in BE/B.Tech/Equivalent Certificate)

Passport or stamp sized  
photograph to be  
pasted here  
(Please do not sign on the  
photograph)

### DETAILS OF PAYMENT

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of The Institution of Engineers (India) payable at Kolkata.

Draft or Cheque No: [ ][ ][ ][ ][ ][ ] of Amount (₹/\$) [ ][ ][ ][ ][ ][ ] Date [D][D][M][M][Y][Y][Y][Y]

- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

**The Director (Membership)  
The Institution of Engineers (India)  
8 Gokhale Road  
Kolkata 700020**

### DETAILS OF BANK ACCOUNT OF THE CANDIDATE (Necessary in cases of refund of Fees)

Account holder's Name \_\_\_\_\_

Name of the Bank & Branch \_\_\_\_\_

Account number \_\_\_\_\_ IFSC No. \_\_\_\_\_

**Note:- Please enclose i) Cancelled cheque leaf bearing the Name of A/C holder OR ii) photocopy of the first page of bank pass book containing name of A/C holder, A/C No., IFS Code**

For Office use only

**N. B. Filling this part is necessary for photo ID card. Do not sign/stamp on the photograph.**

Name : \_\_\_\_\_  
Last Name Remaining Name

In Capitals (As indicated in BE/B.Tech/Equivalent Certificate)

Specimen Signature →  
of the Applicant  
(preferably in English)

[Signature box]

The signature should not touch the box  
(Use black ink only)

Passport or stamp sized  
photograph to be  
pasted here  
(Please do not sign on the  
photograph)

## Benefits of Corporate Membership (AM/M/F) of IEI

- a. Corporate Members are entitled to receive Chartered Engineer certificate on payment of requisite fee.
- b. IEI has forged partnership with the globally renowned journal publishing house: **SPRINGER**. Corporate Members are entitled to make free e-access of Journal by logging in through [www.ieindia.org](http://www.ieindia.org).
- c. Corporate Members may access the **IEI Library** (Engineering Information Service Centre) at the headquarters as well as State and Local Centres of IEI.
- d. Corporate Members are entitled to receive the monthly e-newsletter '**IEI NEWS**' and '**EPITOME**'.
- e. Opportunity to participate in technical events e.g. Seminars, Symposia, Conventions, Workshops etc. organized by various IEI centres at State, National and International levels at a concessional rate of 20%.
- f. Corporate Members may avail the opportunity of staying in the **IEI guest houses** spread over all important locations in India. A list of all the guest houses is available at IEI website ([www.ieindia.org](http://www.ieindia.org)).
- g. Corporate Members employed in Educational Institutes are normally given preference in the disbursement of grant-in-aid for R&D activities.
- h. Corporate Members may participate / contest in IEI elections as per Bye- Laws of the Institution.
- i. Corporate Members may access a cloud-based platform '**ENGGtalks**' for technical networking, collaborating and community learning.
- j. Corporate Members can avail the **PE/Int.PE/Chartered Engineer Certificate** for their professional development. Details available at IEI website ([www.ieindia.org](http://www.ieindia.org)).



#### 4.0 Chronological Engineering Career (from the year of passing of BE/B.Tech/Equivalent)\*

Exact Designation	From (Date)	To (Date)	Place of Posting	Full Name and Address of the Employer

(Pl attach separate sheet in the same format, if required)

#### 5.0 Choice of Engineering Discipline/Division\*: \_\_\_\_\_

**Note 1: A Member can't be attached with more than one Engineering Discipline/Division.**

**Note 2: An Applicant should not opt for the Engineering Division in which he/she wants to appear as additional branch in Section B Examination of the Institution.**

#### 6.0 Declaration\*:

- After having fully understood the Information and instruction as given in the Annexure, I hereby apply for election as a **Member** of the Institution of Engineers (India) in accordance with the Charter of Incorporation and the Bye-Laws as they now are at IEI website www.ieindia.org or as they may be legally altered hereafter.

I further declare that before exercising the option to apply for Membership, I have fully and carefully perused and acquainted myself with, all the clauses and contents of the Royal Charter, Bye Laws and Regulations of the Institution (available on the Website i.e. www.ieindia.org). Accordingly, while applying for Membership, I also voluntarily agree and give my free consent to allocate all one time Life Compounding Fees, Composite Subscription and Journal Fees, to be paid by me, as part of Permanent Reserve Fund (Corpus Fund) of The Institution of Engineers (India), provided in Clause 108 of the Bye Laws.

- I also do hereby undertake that in the event of my election as a **Member**, I will be governed by the Bye-Laws and the Regulations of the Institution as they now are or they may hereafter be legally altered and that I will accept as final and binding the decisions of the Council in all matters dealt with by them in accordance with the provisions of the Charter, Bye-Laws and Regulations, and will forthwith cease to describe myself as a **Member** or to designate myself as belonging to the Institution in any other form, on receipt of a notice from the Secretary and Director General that acting under the powers conferred upon them by the Bye-Laws and Regulations the Council have declared myself to be no longer as a **Member** of the Institution. I further undertake that I will promote the objects of the Institution, as far as may be in my power, provided that whenever I shall signify in writing to the Secretary and Director General that I am desirous of withdrawing from the Institution, I shall after the payment of any arrears which may be due by me at that period be free from this obligation.
- I have noted that the decision of the Council of the Institution shall be final in granting the Membership and the District Court at Alipore, 24 Parganas (South) shall have the exclusive jurisdiction in settlement of the dispute, if any, arising out of this Membership.
- I, solemnly declare that the documents presented for application towards membership of the Institution are authentic and the information given by me above is true to the best of my knowledge and belief. If the information submitted by me are found to be fake or information furnished by me are false, I am solely responsible for the same and my application/membership may be rejected/ceased without assigning any reason. I hereby give my full consent to include my name and contact information as they are now or may be altered hereafter in all the directories/lists of members as deemed fit by the Institution. I also undertake to abide by Professional Conduct rules and/or Code of Ethics that the Council may frame from time to time.

Yours Faithfully,

Date:

Signature of the Applicant

#### 7.0 Application for Chartered Engineer Certificate

I also wish to avail Chartered Engineer Certificate. I have made additional payment (as mentioned in 7.0 of the Annexure) for the Certificate.  Yes /  No

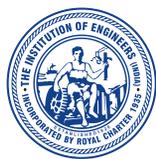
[If yes please remit the total payable amount (fees for Membership & Chartered Engineer Certificate) in a NEFT/online transfer]

Signature of the Applicant

#### 8.0 Name of Referees for confirmation of identity of applicant

Name of two Corporate Members references out of which at least one of them should be FIE for Fellowship, MIE for Membership and AMIE, who may be contacted to confirm the information regarding qualification and experiences given by the applicant:-

Membership No. (FIE/MIE/AMIE)	Name (in BLOCK LETTER)	Mobile No.	Email ID



# The Institution of Engineers (India)

An ISO 9001:2015 Certified Organisation  
8 GOKHALE ROAD, KOLKATA 700 020



## IMPORTANT INFORMATION AND INSTRUCTIONS FOR MIE APPLICANTS (The pages of Instructions sheet should not be attached with the Application)

### 1.0 Fee Payable along with Application

Application	Fee for Applicants from India & Nepal (₹) including GST	Fee for Applicants from SAARC Countries	Fee for Applicants from any other Countries INR
For Direct Enrolment (paying in single remittance)	8260	Rs 25, 500	Rs 62,475
For transfer from AMIE to MIE	3540	Rs 11,250	Rs 26,325

### N.B.

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of THE INSTITUTION OF ENGINEERS (INDIA) payable at Kolkata.
- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

**The Director (Membership)**  
**The Institution of Engineers (India)**  
**8 Gokhale Road, Kolkata 700020**

### 2.0 Personal Information

- Age : Minimum 30 years on the date of Application.
- Name should be as per BE/B.Tech/Equivalent Certificate. Pin Code no. must be mentioned by the Applicant correctly for attachment of Centre. **Mobile No. and e-mail are mandatory requirements.**

### 3.0 Educational Qualification

B.E./B.Tech or equivalent qualification recognized by the Institution. Other qualification may be accepted in consultation with the Equivalence Committee.

### 4.0 Experience

Minimum post qualification experience should be 8 years.

In case of Self-Employed/ Consultant Engineers or those holding relatively lower position of responsibility like Sub Asst Engineer, Supervisor, Overseer etc. minimum requirement of post qualification experience should be 10 years.

### 5.0 Documents to be attached [Photo copies to be self attested]

- Certificate in support of Date of Birth.
- Certificate in support of examinations passed including BE/B.TECH final pass certificate (or marksheets with Provisional Certificate).
- Documentary proof in support of Present Position/Designation. For retired persons, proof in support of last held position/designation.
- For Self Employed Persons, following additional documents should be attached:
  - Company Profile, ii) Age of the Organisation, iii) Annual Turnover of the Organisation for last 3 years (duly certified by a Chartered Accountant), iv) Number of Technical Personnel Engaged in the Organization with details of hierarchy and the Position of the Applicant therein, v) Important jobs/projects executed during last five years and the involvement of the Applicant therein, vi) Contribution to the society through the product or service of the Company, and vii) Administrative/Management experience and/or Professional Attainments, if any.

- e. Attested copy of Documentary Evidence (e.g. Marriage Certificate or Affidavit from First Class Magistrate) must be enclosed in support of Change in Name (if any). (No request for change in name is entertained after enrolment).

**N.B. : ALL OF THE ABOVE DOCUMENTS MUST BE SELF ATTESTED.**

### 6.0 Choice of Engineering Discipline/Division

- a. The applicant shall be attached to any one of the following Engineering Divisions as per his/her engineering qualification and professional experience. Choice of attachment to any Division needs to be supported by adequate proof of qualification/ expertise/experience in that Division.
- Aerospace • Agricultural • Architectural • Chemical • Civil • Computer • Electrical • Electronics and Telecommunication • Environmental • Marine • Mechanical • Metallurgy & Materials Science • Mining • Production • Textile
- b. Applicant should not opt for the engineering division in which he/she wants to appear in additional branch in Section B examination of the Institution.
- c. Many Membership Applicants may have engineering qualification in specialized branches which are not available in the above list of Engineering Divisions. Following is the mapping tables for such Engineering Disciplines/Divisions.

Engineering Specialization	Engineering Division to be attached with
Petroleum, Petrochemical, Biotechnology, Food Technology, Biochemical Engineering, Pulp and Paper Technology, Sugar Technology, Leather Technology, Plastics & Rubber Technology, Polymer Engineering, Polymer Science & Rubber Technology, Oil Technology, Paint Technology	Chemical Engineering
Ceramic Engineering / Technology, Material Science & Technology	Metallurgy & Materials Science
Information Technology	Computer Engineering
Instrumentation & Measurement, Instrumentation	Electronics & Telecommunication Engineering/Electrical Engineering
Bio-medical Engineering, Applied Electronics & Instrumentation Engineering	Electronics & Telecommunication Engineering
Industrial Engineering, Automation & Robotics Engineering, Industrial Engineering and Management, Printing Technology	Production Engineering
Power Engineering, Electrical & Electronics Engineering Instrumentation & Control Engineering	Electrical Engineering
Automobile Engineering, Energy	Mechanical Engineering
Transportation Engineering	Civil Engineering

## 7.0 Application for Chartered Engineer Certificate

As per the Declaration No.16 of the Royal Charter, 1935 and Clause 69(i) of the Bye Laws & Regulations of the Institution, every life Corporate Member (FIE/MIE/AMIE) is entitled to use the style and title of Chartered Engineer (India) and can use the description as C.Eng(I) after his/her name. Soft copies of The Royal Charter and the Bye Laws & Regulations of the Institution are available at IEI website [www.ieindia.org](http://www.ieindia.org). Any Life Corporate Member may apply for Chartered Engineer Certificate with necessary fee as per the Table below.

Fees for Life Corporate Members who are applying for the first time		Fees for Life Corporate Members who have enclosed copy of the Chartered Engineer Certificate issued earlier	
Applying from India/Nepal	Applying from other Countries	Applying from India/Nepal	Applying from other Countries (INR)
Rs. 29,500 (including GST)	Rs 56,250	Rs. 5900 (including GST)	Rs 15,000

It has been observed that the Chartered Engineer certificate is often useful for the following purpose:-

- i) To be empaneled as Valuer, Loss Assessor in various financial institutions like Banks, Insurance companies etc.
- ii) To be empaneled as Chartered Engineer in the Original Side of High Courts, Central Excise and Customs and other similar govt concerns.
- iii) To win contract of civil works from Municipal Corporation and similar govt bodies.
- iv) To have better opportunity of being employed and/or promoted in foreign companies.
- v) To practice as self employed consultant in India and abroad.

In general, the Chartered Engineer certificate being issued by the IEI, plays the role of recognition and acceptance of one's techno-academic qualification and professional attainment on a global platform.

The proforma application for Chartered Engineer Certificate is available at our website [www.ieindia.org](http://www.ieindia.org)

## 8.0 Other Information

- a. Applicants residing in abroad must remit the fee in Equivalent INR.
- b. Complete Application Form along with all necessary self attested Documents must be sent by the Applicant directly to the Director (Membership), The Institution of Engineers (India) at 8 Gokhale Road, Kolkata 700 020.
- c. Applicants are advised to keep the photocopies of the filled in Application Form along with the demand draft and all documents attached therewith for information and future reference.
- d. Any deficiency/discrepancy in the Application Form is intimated by sending a Letter to the Applicant. Also, month wise list of such 'Discrepancy in Application' with details are available at our website [www.ieindia.org](http://www.ieindia.org). Every applicant should positively comply his/her discrepancy (if any) within **two month. Failure may liable the application to be cancelled.**
- e. In case a candidate is not eligible for election, he/she is eligible for refund of his/her fee paid for the application, without any interest thereon, after deducting non-refundable Processing charge of **Rs 1000 + GST** from the applicants.
- f. Every Applicant should carefully note the DD/Cheque No. and the unique Reference No. received by SMS/IVRS and refer the same for all future correspondence with IEI.
- g. **The decision on every Application rests with the Council of IEI only, which is final and binding on the Applicant.**

## 9.0 Acknowledgement for Receipt of Payment

### *Through SMS:*

Acknowledgement is sent by SMS regarding receipt of payment within seven working days after receiving the documents. Please quote mobile number to get SMS acknowledgement of receipt of payment as well as other important announcements. The SMS message containing the **Reference No.** should be noted for any future queries/ communications, if any.

## 10.0 Query for the Status of Application

### *a. Through Internet:*

The processing of Application for enrolment normally takes two months time after receipt of the Application. The list of 'New Enrolment' and the list of 'Discrepancies in Applications' are available at our website. To know the status of application (after allowing the usual processing period) please visit: [www.ieindia.org](http://www.ieindia.org) and click on the 'Membership' Tab on the Homepage. In case of further query/clarification, applicants may feel free to contact the Membership Department in the Headquarters through the email id: **membership@ieindia.org**. Please quote your **Mobile number** and DD/Cheque No./Online **Reference No.** of remittance in all such communications.

Incase of any discrepancy of documents, please forward the scan images of the same through e-mail id: [memb\\_disc@ieindia.org](mailto:memb_disc@ieindia.org).

### *b. Through Phone*

Applicants may also get their queries answered dialing **(033) 40155268/40106269/40106299/40106302**.

## 11.0 Post Enrolment

- i) After enrolment, system generated letter of election, money receipt and Digital Membership Certificate will be sent by e-mail.
- ii) The membership certificate and photo identity card are expected to be delivered at the registered address within 1-2 months from the date of enrolment.
- iii) Any Change in Address should be updated by Corporate Members by logging in through our website [www.ieindia.org](http://www.ieindia.org).

### *Procedure to Log in:*

On clicking the 'Log In' tab on the homepage, a 'Member Login' window will appear on the right side. Membership Category should be entered along with seven digits continuously (e.g. M-0123456) as the Login id. To avail password, the 'Get Password' option should be clicked and the Password will be automatically sent via SMS/e-mail. If unable to do so for any reason, an e-mail should be sent to [edp@ieindia.org](mailto:edp@ieindia.org) requesting for password by giving membership no, mobile no. and e-mail id.